

# Mission and Ministry Review Checklist

Thank you for looking at our church Mission & Ministry Review check list. This is for your use, to help assess areas that you might want to develop in your church life. The National Team of our Baptist Union will be happy to assist you in any way we can. Please get back to me, or any member of the National Team, if there are areas listed below that you feel you might need help in or further information about. We will seek to link you up with those who have the right skills to assist.

*Alan Donaldson, General Director, Baptist Union of Scotland*

Please tick box when your answer is 'YES' otherwise, leave blank

## A. Organisational Responsibilities

1. Do you have a church constitution in line with OSCR regulations?
2. Do you need help in shaping or changing the constitution you have?
3. Do you have a Child Protection Policy?
4. Do you have a Protection of Vulnerable Adults Policy?
5. Are you registered with CRBS?
6. Do you have Public Liability Insurance?
- 7 Do you have a CCLI license, for worship songs etc.?
8. Does your treasurer need help in understanding and applying current legislation?
9. Would your Treasurer value help in dealing with:
  - a. Book-keeping / accounting payroll / Online submissions to Inland Revenue
  - b. Pensions
  - c. Gift Aid
10. Would your office bearers value advice on:
  - a. Terms and Conditions and/or employment contracts
  - b. Health and Safety
  - c. Fire Safety
  - d. Risk Assessments
  - e. Electrical checks
  - f. Church / manse buildings and / or contents insurance
  - g. Security
  - h. Fabric maintenance
  - i. Compliance with Disability Discrimination Act

## B. Leadership

1. Are your leadership team working in harmony?
2. Would you like assistance in resolving conflicts within the church?
3. Would you value training in managing and resolving interpersonal conflict?
4. Do you need advice, presently approaching or dealing with a pastoral vacancy?
5. Do you anticipate making a request for financial support from our Union?
6. Do you need assistance in understanding the meaning or usefulness of Accredited Ministry?

## C. Growth

1. Does the space you worship in together fit your needs?
2. Are your church buildings fit for purpose?
3. Are you sufficiently focussed on making disciples?
4. Do you have a strategy for reaching out to others in Jesus' name?
5. Are you involved in mission initiatives within Scotland?
6. Are you involved in mission initiatives overseas?

## D. Training

Do you need help with training or advice in any of the following areas?

1. Youth & Children
2. Forming a strategy for mission & ministry
3. Conducting a Community Audit
4. Community Involvement
5. Evangelism

## E. Vision

1. Would you like support in reviewing or talking through where you are, as a church?
2. Do you have a good working relationship with neighbouring churches?
3. Do you understand the principles and vision of the Baptist Union of Scotland?
4. Are you encouraged through the Baptist Union of Scotland networked support?
5. Are you part of a Baptist Union Cluster Group?

- 6. Are you aware of our Public Issues Group?
- 7. Are you aware of resources that are available for you via the Baptist Union and BMS World Mission?
- 8. Would you like a member of the National Team to visit your leadership group?
- 9. Would you like a member of the National Team to come to preach or teach at a church gathering?

## F. Other Matters You Might Need Help With

Please outline these in brief. We will get back to you to discuss them further.

Signature:  Date:

On behalf of  Baptist Church

Please return the Mission & Ministry Review Checklist to [admin@scottishbaptist.org.uk](mailto:admin@scottishbaptist.org.uk)

or post to:  
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